Friends of Swanton Morley VC Primary School

AGM Minutes
22 September 2025

No.	Agenda Items	Actions
	Committee Members Present:	
	Co chairs ASC, MB, Treasurer EP, secretary CH – committee members MR, KS, AH – school representatives SH and MD - Parents	
1.	**Introductions and Apologies**	
	Introductions: Everyone introduced themselves ad shared their children's name and class in the school. Apologies: CS couldn't make it	
2.	**Minutes and matters arising from AGM September 2024**	
	Agreed as accurate record of the meeting	
3.	**Review of Constitution and Policies**	
	MB distributed copies of the constitution for all members to read and it was agreed. Although discussed moving to more updated policy of parent kind at next AGM.	
4.	**Appointment of Officers – discuss DBS** CH to speak to JW regarding dbs	
	Co-Chair: CH nominated MB, EP and all agreed **Co-Chair:** EP nominated ASC, SH and all agreed **Treasurer:** MB nominated EP, MD and all agreed **Secretary:** ASC nominated CH, MB and all agreed **School Representative:** MR agreed by friends	
5.	**Chair's Annual Report**	
	MB shared chairpersons report verbally. FOSM Fundraisers this year included Discos, Easter Fair, Summer fair, Sponsored walk, end of term sausage roll and film morning and lots of after school sales of ice lollies, books etc.	

6.	**Treasurer's annual accounts and report** EP reported current bank balance £3197 and £40 float. Last year we raised £6890 including £1700 at summer fete and between £300-£700 at discos. Boat was purchased and pantomime paid for. All agreed fantastic year.	
7.	**Future Fundraisers proposed dates** Dates agreed for year: • Disco's already agreed with DJ 5th Dec, 6th Feb, 3rd July • Christmas cards – details and date to be confirmed by EP • Wed 26th November Winter Warmer and baking event • Non uniform Fri 6th March • Easter "bunny hop" and bake off Monday 23rd March • Non uniform Friday 22nd may • Summer event (colour run?) 11h July • End of term movie morning 14th July • Disco 26/27 Fri 11th Dec, 5th Feb, 9th July	
8.	**Spending / fundraising ideas for school** Pantomime 26 Whole school summer event bewilderwood- EP to investigate proposed date 26th June Gladiator visit – MB to investigate Year 6 performance date to be confirmed. MR fed back from class requests: Mrs Haynes – Wet play games Oak- Play-doh and tools Alder- Ipads Birch- DT tools – AH to have discussion with him and check what is needed and what is already available. VK- food tech equipment KS to speak to VK and provide list of what is needed.	
9.	**Library update and renaissance reading**	

	KS shared update on library how her and SL have filtered out books that are damaged, not appropriate or of quality. The library needs more stock to provide best resources for children. KS has looked into Norfolk children book centre coming in to audit and provide texts for minimum of £4000. MB questioned if they could do a pre assessment for less and KS to research. Earliest they can do audit is spring term. MB to look at grants, Tesco etc to help FOSM support this in other ways not just fundraising. ASC suggest short term to do a book drive asking for children specific text KS to provide list for this. ASC suggested 1:1 readers could use library space. It was also noted more seating eg bean bags and big scatter cushions would be helpful and electronic book scanner. Renaissance reader was by MD discussed (similar to time table rockstars) with the positives of it can show children reading books suitable for them and allow teachers, parents and children to track reading progress. KS said worked well in previous school for most but need iPad. MD to Look into subscription costs and discuss further.	
10.	**Any Other Business**	
	FOSM members to attend staff meeting on 13th November ASC- discussed building on field opposite and encourage MR to speak to them about providing donations for the school. MB to look into Vattenfall about donations. School council just elected FOSM to speak to Mrs Barnes about meeting them on a Monday or Tuesday.	
11.	**Date of next meeting**	
	Tuesday 13th January at 5:15 next AGM 15th September at 5:30	
12.	**Meeting closed at 6:45**	